

CHAPTER 67-11-03.3
TITLE I COORDINATOR CREDENTIAL

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67-11-03.3-01. Types of credentials - Requirements for title I coordinator credentials.

1. The department issues three credentials for title I coordinator: title I coordinator 1, title I coordinator 2, and title I coordinator 3. A title I coordinator credential is issued to coincide with the period for which the individual is licensed to teach or approved to teach by the North Dakota education standards and practices board; however, an individual holding a lifetime educator's professional license must renew the individual's credential every five years. A title I coordinator credential may be obtained to recognize the qualifications and duties of persons who coordinate title I programs but are not paid with title I funds. A title I coordinator credential is required for individuals paid to any extent with title I funds who assume duties as described in subsection 2. A school's consolidated title I application will not be approved if a school employs an individual without a credential when a credential is required.
2. To obtain a title I coordinator 1 credential, a person must:
 - a. Hold a valid North Dakota educator's professional license;
 - b. Have a major or endorsement in elementary, middle school, or secondary education; and
 - c. Have a master's degree in an educational field from a state-approved program.
3. To obtain a title I coordinator 2 credential, a person must:
 - a. Hold a valid North Dakota educator's professional license;
 - b. Have a major or endorsement in elementary, middle school, or secondary education;
 - c. Hold an elementary, middle school, or secondary title I teacher's credential issued under this article, including an initial credential; and
 - d. Have a minimum of three years of title I teaching experience.

4. To obtain a title I coordinator 3 credential, a person must:
 - a. Hold a valid North Dakota educator's professional license; and
 - b. Have a major or endorsement in elementary, middle school, or secondary education.
5. The documentation of each requirement under this chapter must be verified by the department before a credential or renewal credential will be issued.

History: Effective July 1, 2006.

General Authority: NDCC 15.1-02-16(8); 20 USC 6319

Law Implemented: NDCC 15.1-02-16(8); 20 USC 6319

67-11-03.3-02. Duties of title I coordinators.

1. A title I coordinator 1 performs the job duties of coordinating a districtwide or multischool title I program, including development of budgets, preparation of a consolidated title I application, training title I staff, and submitting title I reports, and may also supervise one or more title I teachers.
2. A title I coordinator 2 performs the job duties of a lead title I teacher who participates in coordinating a title I program.
3. A title I coordinator 3 performs the job duties of coordinating a schoolwide title I program, including implementing the schoolwide plan, completing all required paperwork for the schoolwide plan, conducting parent involvement activities, facilitating professional development activities, and conducting the yearly evaluation of the schoolwide plan.

History: Effective July 1, 2006.

General Authority: NDCC 15.1-02-16(8); 20 USC 6319

Law Implemented: NDCC 15.1-02-16(8); 20 USC 6319

67-11-03.3-03. Application for title I coordinator credentials. An applicant for a title I coordinator credential must apply to the department's title I office in the form and manner prescribed by the department.

History: Effective July 1, 2006.

General Authority: NDCC 15.1-02-16(8); 20 USC 6319

Law Implemented: NDCC 15.1-02-16(8); 20 USC 6319

67-11-03.3-04. Renewal of title I coordinator credentials.

1. A credential issued under this chapter is valid only while the credentialed individual holds a valid North Dakota life certificate or North Dakota educator's professional license.

2. An applicant for renewal of a title I coordinator credential who holds a valid five-year North Dakota educator's professional license or a life certificate must:
 - a. Renew the credential prior to the expiration of the applicant's educator's professional license, or every five years if the applicant has a life certificate;
 - b. Submit a completed application in the form and manner prescribed by the department; and
 - c. Participate in department-sponsored title I trainings as evidenced by a certificate of attendance at four or more title I workshops since the date the current credential was issued.
3. An applicant for renewal of a title I coordinator credential who holds a valid two-year North Dakota educator's professional license must:
 - a. Renew the credential prior to the expiration of the applicant's educator's professional license;
 - b. Submit a completed application in the form and manner prescribed by the department; and
 - c. Participate in department-sponsored title I trainings as evidenced by a certificate of attendance at two or more title I workshops since the date the current credential was issued.

History: Effective July 1, 2006.

General Authority: NDCC 15.1-02-16(8); 20 USC 6319

Law Implemented: NDCC 15.1-02-16(8); 20 USC 6319